



**Development
Bank of Namibia**

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Procurement Management Unit

EXECUTIVE SUMMARY OF BID EVALUATION

REPORT

for

Procurement of Lender's Technical Advisor service for
a house development project (Time-Base Contract)

Procurement Reference Number:
SC/RFP/DBN-24/2025

**Development Bank of Namibia
Head Office
Daniel Munamava Street
Private Bag 235
Windhoek, Namibia**

| Tel: +264 61 290 8000
| Website: www.dbn.com.na

| Fax: +264 61 290 8049

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Executive Summary of Bid Evaluation Report

Project: PROCUEMENT OF A LENDER'S TECHNICAL ADVISOR SERVICE FOR A HOUSING DEVELOPMENT PROJECT (TIME-BASED CONTRACT)

Reference number: SC/RFP/DBN-24/2025

1. Procurement method used: Request for Proposal
2. Date of Invitation to Bids: 03 October 2025
3. Date of Closing of Bids: 15 October 2025
4. Number of bids received by closing date: 05

Bidder's Name	Pricing at Bid Opening N\$	Responsive or not responsive (Yes/ No)	Reasons why bidder is successful/ Not Successful
Zutari (Namibia) Pty Ltd	N\$4,991,004.72	Yes	Bidder is compliant in terms of Section 50(2) of the Public Procurement Act, No. 15 of 2015 as amended, and technically compliant. Bidder had also offered the lowest evaluated bid which is confirmed to be within the project budget.
Hei Investment Pty Ltd	N/A	No	Bidder is not responsive in terms of Section 50(2) of the Public Procurement Act, No. 15 of 2015 as amended. The bidder did not submit the company registration documents; hence disqualified from the evaluation process.
Sarel Burger Quantity Surveyors	N/A	No	Bidder is not responsive in terms of Section 50(2) of the Public Procurement Act, No. 15 of 2015 as amended. The bidder did not submit the company registration documents; hence disqualified from the evaluation process.

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ABD Consulting Engineers	N/A	No	Bidder is not responsive in terms of Section 50(2) of the Public Procurement Act, No. 15 of 2015 as amended. The bidder did not submit the company registration documents; hence disqualified from the evaluation process.
Mondjila Project Advisory & Management	N/A	No	Bidder is compliant in terms of Section 50(2) of the Public Procurement Act, No. 15 of 2015 as amended. However, the technical proposal fell short of the required minimum 70% technical score to proceed to the next stage of evaluation. This bidder obtained a technical score of 55% resulting in a disqualification.

5. Price comparison for bids that are substantially responsive:

Names	Price at Bid opening (N\$)	Bid price after correction (N\$)	Price after adjustments (N\$)	Price after Margin of preference (If applicable)	E. Rank
Zutari (Namibia) Pty Ltd	N\$4,991,004.72	N/a	N/a	N/A	1

6. Best Evaluated Bid:

Zutari Namibia (Pty) Ltd is recommended for the procurement of Lenders' Technical Advisor Services for the Housing Project for being the lowest evaluated substantially responsive bidder to the requirements set out in the

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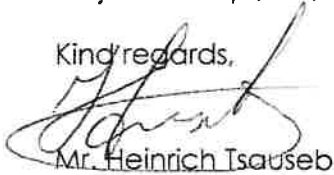
bidding document as per Section 55(1) of the Public Procurement Act, 2015 (Act No.15 of 2015) as amended.

7. Recommendation On Submission:

Dear Chairperson of PC,

The BEC, having considered the facts presented for the procurement of Lenders' Technical Advisor Services for the Housing Project, recommends **Zutari Namibia (Pty) Ltd** for the procurement of Lenders' Technical Advisor Services for the Housing Project for N\$4,991,004.72 VAT inclusive.

Kind regards,



Mr. Heinrich Tsaoseb

Bid Evaluation Committee Chairperson

19/12/2025

Date

Ends



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OFFICE OF THE CHIEF EXECUTIVE OFFICER

NOTICE FOR SELECTION OF AWARD

**(Section 55(4) of Act)
(Regulation 38(1))**

PART A

NOTICE TO BIDDER SELECTED FOR AWARD

Procurement Description: Procurement of Lender's Technical Advisor Service for Housing Development Project

Procurement Reference No: SC/RFP/DBN-24/2025

Namen of successful bidder: Zutari Engineering Consultants
(Namibia) (Proprietary) Limited
P.O. Box 30
Windhoek,
Namibia

Bid amount: N\$4,991,004.72

- (a) Kindly note that in terms of section 55 of the Public Procurement Act, 2015 (Act No. 15 of 2015) (Act) as amended, read together with Regulation 38(1) of the Public Procurement Regulations, you have been selected for the award of the procurement referred herein.
- (b) You are informed that in the absence of any application(s) for the reconsideration in terms of section 55(4A) of the Act as amended, by any unsuccessful bidder(s), within 7 days stand still period from the date of this notice, the accounting officer of the Development Bank of Namibia will award the contract to you in terms of section 55(5) of the Act.
- (c) The 7 days stand still period referred to in paragraph (b) is effective from **26 January 2026** until **02 February 2026 at 17h00 pm** (Namibian time).
- (d) Application(s) for reconsideration referred to in paragraph (b) should be forwarded to procurement@dbn.com.na, subject matter: Application for reconsideration - **SC/RFP/DBN-24/2025**

Development Bank of Namibia Limited (Registration No: 2003/189)

Board of Directors: Evangelina Nailenge (Chairperson), Willy Mertens (Deputy Chairperson),
Titus Ndove (CFO), Marsorry Iekua, Gerson H Kamatuka, Patience Kanalelo,
Desiree Masheshu, Bonifasia Sitekera



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**PART B
NOTICE TO BIDDER NOT SELECTED FOR AWARD**

To:

Hei Investment Pty Ltd	Hei Investment (Pty) Ltd, P O Box 24867, Klein Windhoek
Sarel Burger Quantity Surveyors	Sarel Burger Quantity Surveyors, P O Box 30465, Pioneers Park
ABD Consulting Engineers	ABD Consulting Engineers, P O Box 40866, Ausspannplatz, Windhoek, Namibia
Mondjila Project Advisory & Management	Mondjila Project Advisory & MGT, P O Box 887, Windhoek, Namibia

Subject: Procurement of Lender's Technical Advisor Service for Housing Development Project (Bid Ref No: SC/RFP/DBN-24/2025)

- (a) Kindly note that a bidder whose particulars are specified in PART A has been selected for the award.
- (b) The price offered by the bidder referred to in paragraph (a) is an amount of N\$4,991,004.72 VAT inclusive.
- (c) The criteria used to select for the award of the bidder referred to in PART A are set out in the bid document reference number **SC/RFP/DBN-24/2025**.
- (d) Kindly note that if you are not satisfied with the selection for the award made by the public entity, you may make an application for the reconsideration of the selection made within 7 days of this notice, and in the absence of an application for reconsideration, the accounting officer of the public entity will award the contract to the person selected for the award.
- (e) The period of 7 days referred to in paragraph (b) is effective from the date of receipt of this notice.

Yours sincerely,

TITUS NDOVE

ACCOUNTING OFFICER

23.01./2025

Development Bank of Namibia Limited (Registration No: 2003/189)

Board of Directors: Evangelina Nailenge (Chairperson), Willy Mertens (Deputy Chairperson),
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OFFICE OF THE CHIEF EXECUTIVE OFFICER

To: All Bidders

RE: NOTICE TO UNSUCCESSFUL BIDDERS

The information below serves to notify you with regards to:

- **Procurement Reference Number:** SC/RFP/DBN-24/2025
- **Procurement Method:** Request for Sealed Proposal
- **Procurement Description:** Procurement of Lender's Technical Advisor Service for Housing Development Project.

Kindly take note that the following bidders emerged successful and consequently awarded.

Zutari Engineering Consultants, (Namibia) (Proprietary) Limited, P.O. Box 30, Windhoek, Namibia

In the event that, you maybe be dissatisfied with the award made, kindly lodge a review application with the Review Panel, within 7 days of receiving this notice.

Yours sincerely,

**TITUS NDOVE
ACCOUNTING OFFICER**

23/0.../2025