



**Development  
Bank of Namibia**

Expect more.

12 Daniel Munamava Street, Windhoek • PO Box 235, Windhoek, Namibia • Tel + 264 61 290 8000 • Fax + 264 6 290 8049

E-mail [info@dbn.com.na](mailto:info@dbn.com.na) • [www.dbn.com.na](http://www.dbn.com.na)

**OFFICE OF THE CHIEF EXECUTIVE OFFICER**

**NOTICE FOR SELECTION OF AWARD**

**(Section 55(4) of Act)  
(Regulation 38(1))**

**PART A**

**NOTICE TO BIDDER SELECTED FOR AWARD**

**Procurement Description: Provision of Makeup Services for the Development Bank of Namibia**

**Procurement Reference No: NCS/RFQ/DBN-45/2025**

**Name of successful bidder: Hush Beauty Care CC**

P.O. Box 1200  
Tsumeb  
Namibia

**Bid amount: N\$ 45,536.00**

- (a) Kindly note that in terms of section 55 of the Public Procurement Act, 2015 (Act No. 15 of 2015) (Act) as amended, read together with Regulation 38(1) of the Public Procurement Regulations, you have been selected for the award of the procurement referred herein.
- (b) You are informed that in the absence of any application(s) for the reconsideration in terms of section 55(4A) of the Act as amended, by any unsuccessful bidder(s), within 7 days stand still period from the date of this notice, the accounting officer of the Development Bank of Namibia will award the contract to you in terms of section 55(5) of the Act.
- (c) The 7 days stand still period referred to in paragraph (b) is effective from **4 March 2026 until 12 March 2026 at 17h00 pm** (Namibian time).
- (d) Application(s) are for reconsideration referred to in paragraph (b) should be forwarded to [procurement@dbn.com.na](mailto:procurement@dbn.com.na), subject matter: Application for reconsideration - **NCS/RFQ/DBN-45/2025**

Development Bank of Namibia Limited (Registration No: 2003/189)

Board of Directors: Evangelina Nailenge (Chairperson), Willy Mertens (Deputy Chairperson),  
Titus Ndove (CFO), Marsorry Ickua, Gerson H Kamatuka, Patience Kanalelo,  
Desiree Masheshu, Bonifasia Siteketa



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## PART B NOTICE TO BIDDER NOT SELECTED FOR AWARD

To:

| Bidder   | Address   |
|--|---|
| Hannah Nangula                                 | PO BOX 72220, Khomas Grove, Namibia                         |
| Beauty by Ndina Investment CC                  | PO BOX 2791, Windhoek, Namibia                              |
| Carita Trading CC                              | PO BOX 5237, Swakopmund, Namibia                            |
| Olga Martin Artistry CC                        | PO BOX 40531, Ausspannplatz, Windhoek, Khomas 9000, Namibia |
| Renate Art & Beauty                            | PO BOX 63288, Windhoek, Namibia                             |
| Esperanca Opulence Investment CC               | PO BOX 27837, Windhoek, Namibia                             |
| Glamoray Professional Makeup and Hair Artistry | PO BOX 1393, Swakopmund, Namibia                            |
| Touch By Dio                                   | PO BOX 24220, Windhoek, Namibia                             |
| Ndivashi Investment CC                         | PO BOX 5553, Ausspannplatz, Windhoek, Namibia               |

- (a) Kindly note that a bidder whose particulars are specified in PART A has been selected for the award.
- (b) The price offered by the bidder referred to in paragraph (a) is an amount of N\$ 45,536.00 VAT exclusive.
- (c) The criteria used to select for the award of the bidder referred to in PART A are set out in the bid document reference number **NCS/RFQ/DBN-45/2025**.
- (d) Kindly note that if you are not satisfied with the selection for the award made by the public entity, you may make an application for the reconsideration of the selection made within 7 days of this notice, and in the absence of an application for reconsideration, the accounting officer of the public entity will award the contract to the person selected for the award.

Development Bank of Namibia Limited (Registration No: 2003/189)

Board of Directors: Evangelina Nailenge (Chairperson), Willy Mertens (Deputy Chairperson),  
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- (e) The period of 7 days referred to in paragraph (b) starts on **4 March 2026 until 12 March 2026 at 17h00 pm** (Namibian time)).

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Titus Ndove', written over a faint horizontal line.

**TITUS NDOVE**  
**ACCOUNTING OFFICER**

02/03/2026

**DATE**

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Development Bank of Namibia Limited (Registration No: 2003/189)

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Bank of Namibia**

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# **Procurement Management Unit**

EXECUTIVE SUMMARY OF PROCUREMENT COMMITTEE

REPORT

for

Provision of Makeup Services for the Development  
Bank of Namibia

Procurement Reference Number:  
NCS/RFQ/DBN-45/2026

**Development Bank of Namibia  
Head Office  
Daniel Munamava Street  
Private Bag 235  
Windhoek, Namibia**

| Tel: +264 61 290 8000  
| Website: [www.dbn.com.na](http://www.dbn.com.na)

| Fax: +264 61 290 8049

## Executive Summary of Procurement Committee Report

**Project: Provision of Makeup Services for the Development Bank of Namibia**

**Reference number: NCS/RFQ/DBN-45/2026**

1. Procurement method used: Request for Sealed Quotation
2. Date of Invitation to Bids: 9 January 2026
3. Date of Closing of Bids: 28 January 2026
4. Number of bids received by closing date: 10

| <b>Bidder's Name</b>   | <b>Pricing at Bid<br/>Opening N\$</b> | <b>Responsive or<br/>not responsive<br/>(Yes/ No)</b> | <b>Reasons why bidder is successful/ Not<br/>Successful</b>   |
|--|---------------------------------------|---|---|
| Touch by Dio CC  | 46,700.00                             | Yes, Bidder<br>was responsive                         | Bidder met all the administrative requirements stated within the bidding document and they conformed with the specifications stated within the bidding document and submitted all the required document requested via bidding document      |
| Glamoray<br>Professional<br>Makeup Services<br>and Hair Artistry | 150,000.00                            | No, Bidder was<br>not responsive                      | Bidder Failed to submit their Mandatory Document in accordance with section 50 (2)(a)(b) and (c) of the Public Procurement Act 15 of 2015   |
| Esperanca<br>Opulence<br>Investment CC                           | 51,520.00                             | No, Bidder was<br>not responsive                      | Bidder failed to submit a valid good standing certificate for social security that states their correct nature of business, their nature of business is stated as restaurant instead of makeup and artistry, additionally they did not meet |

|                         |            |                               |  |
|-------------------------|------------|-------------------------------|--|
|                         |            |                               | the minimum industry experience of three (3) years.  |
| Renate Art & Beauty     | 72,400.00  | No, Bidder was not responsive | Bidder conformed with all the requirements asked including the minimum requirement of three (3) years industry experience, but they could not substantiate that experience with at least a PO or reference letter.                     |
| Olga Martin Artistry CC | 46,700.80  | No, Bidder was not responsive | Bidder did not meet the minimum three (3) years industry experience for the provision of makeup services in a corporate setting  |
| Ndivashi Investment CC  | 53,900.00  | Yes, Bidder was responsive    | Bidder met all the administrative requirements stated within the bidding document and they conformed with the specifications stated within the bidding document and submitted all the required document requested via bidding document |
| Hush Beauty Care CC     | 45,536.00  | Yes, Bidder was responsive    | Bidder met all the administrative requirements stated within the bidding document and they conformed with the specifications stated within the bidding document and submitted all the required document requested via bidding document |
| Carita Trading CC       | 157,000.00 | No, Bidder was not responsive | Bidder failed to submit a valid good standing certificate for social security that states their correct nature of  |

|                               |           |                               |  |
|-------------------------------|-----------|-------------------------------|--|
|                               |           |                               | business, their nature of business is stated as cleaning services instead of makeup and artistry   |
| Beauty by Ndina Investment CC | 43,600.00 | No, Bidder was not responsive | Bidder did not meet the minimum three (3) years industry experience for the provision of makeup services in a corporate setting  |
| Hannah Nangula                | 35,960.00 | No, Bidder was not responsive | Bidder conformed with all the requirements asked including the minimum requirement of three (3) years industry experience, but they could not substantiate that experience with at least a PO or reference letter. |

**5. Price comparison for bids that are substantially responsive:**

**Windhoek (DBN Head Office)**

| <b>Names</b>           | <b>Price at Bid opening (N\$)</b> | <b>Bid price after correction (N\$)</b> | <b>Price after adjustments (N\$)</b> | <b>Price after Margin of preference (If applicable)</b> | <b>E. Rank</b> |
|------------------------|-----------------------------------|---|--------------------------------------|---|----------------|
| Hush Beauty Care CC    | 39,424.00                         | N/a                                     | N/a                                  | 37,452.80   | 1              |
| Touch By Dio CC        | 46,700.00                         | N/a                                     | N/a                                  | 43,898.00   | 2              |
| Ndivashi Investment CC | 53,900.00                         | N/a                                     | N/a                                  | N/a   | 3              |

**Walvis Bay (DBN Regional Office)**

| <b>Names</b>        | <b>Price at Bid opening (N\$)</b> | <b>Bid price after correction (N\$)</b> | <b>Price after adjustments (N\$)</b> | <b>Price after Margin of preference (If applicable)</b> | <b>E. Rank</b> |
|---------------------|-----------------------------------|---|--------------------------------------|---|----------------|
| Hush Beauty Care CC | 2,448.00                          | N/a                                     | N/a                                  | 2,325.60  | 1              |

**Rundu (DBN Regional Office)**

| <b>Names</b>        | <b>Price at Bid opening (N\$)</b> | <b>Bid price after correction (N\$)</b> | <b>Price after adjustments (N\$)</b> | <b>Price after Margin of preference (If applicable)</b> | <b>E. Rank</b> |
|---------------------|-----------------------------------|---|--------------------------------------|---|----------------|
| Hush Beauty Care CC | 1,540.00                          | N/a                                     | N/a                                  | 1,463.00  | 1              |

**Ongwediva (DBN Regional Office)**

| <b>Names</b>        | <b>Price at Bid opening (N\$)</b> | <b>Bid price after correction (N\$)</b> | <b>Price after adjustments (N\$)</b> | <b>Price after Margin of preference (If applicable)</b> | <b>E. Rank</b> |
|---------------------|-----------------------------------|---|--------------------------------------|---|----------------|
| Hush Beauty Care CC | 2,124.00                          | N/a                                     | N/a                                  | 2,017.80  | 1              |

**6. Best Evaluated Bid:**

After the bidders that made it to the price comparison phase and financial comparison were made, the lowest evaluated bid price was for Hush Beauty Care CC for all the branches.

**7. Recommendation On Submission:**

Dear Accounting Officer,

The PC, having considered the facts presented for the Provision of Makeup Services for the Development Bank of Namibia, recommends **the award of the procurement to Hush Beauty Care CC for a total amount of N\$ 45,536.00 tax exclusive for all the branches under section 55 (1) of the Public Procurement Act 15 of 2015.**

Kind regards,



Mr. Nestor Nambala  
Procurement Committee Chairperson

Date: 26/07/2026

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Ends