



**Development
Bank of Namibia**

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PROCUREMENT MANAGEMENT UNIT

CLARIFICATIONS

Procurement Reference Number: NCS/ONB/DBN-04/2026

Description: Provision of Insurance Brokerage Service for the Development Bank of Namibia for a Period of 36 Months – (Time-Based Contract)

No.	Item	Comments/Response																
	Date: 2 July 2026	7 July 2026																
I	Please assist in providing the claims history and loss ratio for the past 3 years? Kindly also advise on the following: • VW Polo 1. TSI comfortline- year model • Hilux DC 2.4 GD-6 4x4 SRX- year model • Toyota Hilux Double cab DC 2.4 GD-6 Year model • Toyota hills DC 2.4 GD-6 RB Raider-year model • Toyota Corolla CVT- engine Capacity and year model. • Toyota corolla Cross 1.8 XI CVT year model • Toyota Hilux D/C 2.4 4x4 -model and year model Is there a split available for the split available for the different office Furniture& Fittings?	-The claims history has been attached <table><tr><th>Vehicle Description</th><th>Year Model</th></tr><tr><td>VW Polo 1.0 TSI Comfortline</td><td>2024</td></tr><tr><td>Toyota Hilux 2.4 GD-6 4x4 SRX (DC)</td><td>2022</td></tr><tr><td>Toyota Hilux 2.4 GD-6 Double Cab</td><td>2022</td></tr><tr><td>Toyota Hilux 2.4 GD-6 RB Raider</td><td>2019</td></tr><tr><td>Toyota Corolla 2.0 CVT</td><td>2022</td></tr><tr><td>Toyota Corolla Cross 1.8 XI CVT</td><td>2024</td></tr><tr><td>Toyota Hilux D/C 2.4 4x4</td><td>2026</td></tr></table> - Furniture & Fittings are not maintained as a separate asset category. The relevant assets are included within the submitted fixed asset register and may be classified by insurers/brokers for underwriting purposes.	Vehicle Description	Year Model	VW Polo 1.0 TSI Comfortline	2024	Toyota Hilux 2.4 GD-6 4x4 SRX (DC)	2022	Toyota Hilux 2.4 GD-6 Double Cab	2022	Toyota Hilux 2.4 GD-6 RB Raider	2019	Toyota Corolla 2.0 CVT	2022	Toyota Corolla Cross 1.8 XI CVT	2024	Toyota Hilux D/C 2.4 4x4	2026
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2	To enable us to complete our assessment and provide an accurate insurance quotation, we kindly request the following additional information and clarifications: 1. Real Estate Please provide the exact locations of all properties, including the erf numbers, street addresses, and town names for: DBN Land DFN Land Investment Property (DFN Building) 2. Vehicles Kindly provide the year model for each vehicle listed in the schedule. 3. Electronic Equipment We would appreciate a breakdown of the electronic equipment, indicating the specific branch or physical address where each item is located or primarily used. 4. Electronic Equipment Values We noted that some electronic equipment items do not have book values reflected. Kindly provide the latest book values or, where applicable, the current replacement values for these items.	1. Real Estate details are as follows • DBN-Erf 5444- 12 Daniel Mumamava Street, CBD city block Windhoek • DFN -Erf 7640 Subdivided onto erf 127 Independence Avenue and next to 12 Daniel Mumamava Street, CBD city block Windhoek 2. <table><tr><th>Vehicle Description</th><th>Year Model</th></tr><tr><td>VW Polo 1.0 TSI Comfortline</td><td>2024</td></tr><tr><td>Toyota Hilux 2.4 GD-6 4x4 SRX (DC)</td><td>2022</td></tr><tr><td>Toyota Hilux 2.4 GD-6 Double Cab</td><td>2022</td></tr><tr><td>Toyota Hilux 2.4 GD-6 RB Raider</td><td>2019</td></tr><tr><td>Toyota Corolla 2.0 CVT</td><td>2022</td></tr><tr><td>Toyota Corolla Cross 1.8 XI CVT</td><td>2024</td></tr><tr><td>Toyota Hilux D/C 2.4 4x4</td><td>2026</td></tr></table> 3. Cc 4. The fixed asset register includes acquisition and book values. Book values are accounting values based on depreciation and do not represent replacement values. Insurers and brokers may determine replacement values	Vehicle Description	Year Model	VW Polo 1.0 TSI Comfortline	2024	Toyota Hilux 2.4 GD-6 4x4 SRX (DC)	2022	Toyota Hilux 2.4 GD-6 Double Cab	2022	Toyota Hilux 2.4 GD-6 RB Raider	2019	Toyota Corolla 2.0 CVT	2022	Toyota Corolla Cross 1.8 XI CVT	2024	Toyota Hilux D/C 2.4 4x4	2026
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	5. Claims/Loss History Please provide the claims or loss history for the past three (3) years.	using the asset information provided and prevailing market rates as part of their underwriting assessment.
	3 July 2026	5. -The claims history has been attached
3	Can you please share an excel sheet of all the assets stated in pages 49 to 109 of the bidding document, Including description and serial.	7 July 2026 -The asset register has been provided in Excel format
	14 July 2026	15 July 2026
5	I see there is a requirement to have at least 3 x SOE's on your books as clients, would we be disqualified if we only have two? Requirement: Submit a declaration on the company's letterhead confirming the list of clients to whom it has rendered insurance brokerage or related professional services in a DFI's, Banks and SOE's within the past five (5) years. The declaration must have a minimum of three (3) clients including the names of the clients and serves as confirmation of the bidder's relevant experience and track record in delivering insurance brokerage or similar services during the stated period	- Kindly be informed that the requirement has been amended to the below: Submit a declaration on the company's letterhead confirming the list of clients to whom it has rendered insurance brokerage or related professional services in a DFI's, Banks or SOE's within the past five (5) years. The declaration must have a minimum of three (3) clients including the names of the clients and serves as confirmation of the bidder's relevant experience and track record in delivering insurance brokerage or similar services during the stated period


Rebecca Haipinge
Head: Procurement Management Unit

Date

